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000358utive Registry

1 December 1970

MEMORANDUM FOR: See Distribution

SUBJECT

: Preparation of Briefing Book for the

Deputy Director

REFERENCE

: Memo to Addressees from ExDir dated

18 Nov 70, Subj: Preparation of Briefing

Books for the Director and Deputy Director Following Their Absences

General Cushman is in the Far East, having departed on 30 November and returning on 14 December. Inasmuch as he will be away for two weeks and he will be Acting Director shortly thereafter, during the Director's absence at Christmas time, it seems appropriate to prepare a black book for General Cushman. Please close out your entries as of noon on Monday, 14 December, and deliver them to my office not later than 1500.

TELEPHONE IF
SIGNIFICANT
WEET CASTS ACTIVITY

L. K. White Executive Director-Comptroller

25X1

Rivi od

Distribution:

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